



**Minutes of the AGM held on 15th February 2024
at 7.30 pm in the Cabin at St Mary's, Hardwick**

Present:

Sue Nelms (SN)	Comberton, LLMs & Secretary
Ann Mitchell (AMi)	Toft & Vice Chair
Julia Hall (JH)	Coton
Margaret Spencer (MS)	Harlton
Rev Charles Fraser (CF)	Team Vicar
Rev Claire Robertson (CR)	Acting Team Rector
Rev Clare Coates (CC)	Team Vicar
Rev Barnabas Leeke (BL)	Team Curate
Erica Bithell (EB)	Treasurer
Hugh Greenfield (HG)	Barton
Sarah Rittman (SR)	Haslingfield
Rebecca Herrick (RH)	Resource Hub
Rev Priscilla Slusar (PS)	Associate Clergy
Anne Matthews (AMa)	Dry Drayton
Stephen Coates	Hardwick
Peter Morton	The Eversdens
Sue Chase	
Ruth Bond	
John Simpson	
Sue Simpson	
Jane Day	
Michaela McNeill	
Teresa Taylor	
Jane Hughes	
Rev Chris Westgarth	
Barbara Preece	
Tricia McGuire	
Stephen Clarke	
Hilary Clarke	

1. Opening Reflection

BL opened the meeting with a reflection on Philippians 2 and a prayer.

2. Apologies for absence

The Ven Hugh McCurdy (HM)	Rural Dean
Nichola Fernandez (NF)	Caldecote
Cathy Michell	
Rev Lynda Taylor	
John Crang	
John Quemby	

3. Minutes of AGM meeting held on 16 February 2023

The minutes were accepted as a true record. AMi proposed and SR

seconded. Approved.

4. Matters Arising

None.

5. Reports on 2023's activities

Written reports had been circulated. CR thanked the Team Vicars for their contributions regarding parish life

Acting Team Rector's report – CR.

Administration and Safeguarding - RH.

Youth activities – SR.

There were no questions.

6. Financial Report and Acceptance of 2023 Financial Statement

The financial information had been circulated.

EB said that several of the team account headings have been holding balances in reserve that were higher than good. Over the past few years we have been using some of the funds as a buffer for PCCs but this will impact on this year's budget and will be looked at in the business meeting.

RH said the term Resource Hub was no longer used; will now be called administration costs. CF proposed and AMi seconded acceptance of the finances. Approved.

7. Appointment of Independent Examiner for the 2024 Accounts

Martin Lee has indicated that he is willing to examine the accounts for 2024. EB proposed and AMa seconded. Approved.

8. Vacancy Update – HM had intended to do this but is no longer available so we will proceed to the round table discussions. PS and CF are happy to answer questions.

PS said that the next stage is to prepare a profile – like a job description but also talks in detail about the Parishes and the Lordsbridge Team as well as the person specification and the role. The round table discussion will feed into the profile. Some of the last profile will still be relevant. Once it is written it has to be approved by PCC representatives and the Archdeacon after which it can be advertised. Then we go through applications and the interview process and finally the Bishop. The Church Patrons have to be involved in the process and they might send representatives; this is covered at the Archdeacon stage.

Jane Hughes asked for a timescale and PS said that most vacancies take a year but some take longer. The person selected might have to give three months' notice. Archdeacon Alex Hughes had previously said from point of advertising to filling the post normally takes about 5 months.

9. Round Table Discussion - HM

Two topics were presented for discussion:

a. What do you see as the role of the Team Rector?

Continue to support lay and ordained ministers well;

Listener;

Collaborative;

Wisdom to guide the Team forwards;

Good communicator;

Delegator;

Pastoral care of parish and team;

Team leadership;

Building communities:

Parent;

Overview;

Co-ordinator;

Manager;

Mentor to whom people could go to;

Vision;

Passion for the future;

Commitment to growing younger and more diverse;

Strategic leadership;

Welfare of the Team;

Financial oversight;

Commitment to growing the Church;

Involved in all churches;

A visible presence;

A unifying presence;

Communication across the Team;

Shared mission;

Link for Parishes and Communities;

Support Team Vicars.

b. What do you see as the gifts needed for someone coming in as Team Rector?

People skills – good at listening;

Patience and tolerance;

Interested in people as individuals;

Compassionate and flexible;

Inspiration;

Enjoys developing a team;

Passion for Christ;

Longing for growth in the Holy Spirit;

Enthusiastic;

Developing vision to energize;

Leader;

Motivator;

Humility;

Has clear boundaries;

Keeps a balance;

Works collaboratively;

Inclusive;
 Ability to appreciate the breadth of the Team;
 Wisdom
 Good communicator;
 Empathy;
 Organised;
 Listens to God;
 Financially highly literate;
 Genuine collaborator;
 Skilled in macro-management;
 Sensitivity to parishes and their differences;
 Enabler;
 Encourages others;
 Outward looking;
 Able to focus on team without getting distracted by desk etc;
 Strong organiser;
 Living out their faith;
 Team worker;
 Multi-tasker;
 Respects the autonomy of individual parishes;
 Experience in parish ministry;
 Passion for shared ministry;
 Good at supporting volunteers;
 Comfortable with different worship styles;
 Committed to inclusive church (eg LGBTQI+, a safe and welcoming place for people with disabilities);
 IT literate;
 Sense of humour;
 Experienced in multi-parish ministry;
 Understands rural ministry;
 Fits in with the parishes;
 Someone who can steer how the group feel things should go;
 Innovative and imaginative;
 Boldness in experimenting;
 Thick skinned;
 Putting children and young people at the heart!
 Deals with and works with all personalities;
 Warmth;
 Approachable;
 Flexible;
 Can think out of the box;
 Fresh ideas;
 Open minded;
 Able to delegate;
 Knows their own strengths/weaknesses;
 Has a sense of direction.

10. Introduction to Sue Chase

In Sue's words "I run a very small accountancy firm, working from home and

predominantly catering for the small business, but have been in accounting of one form or another all my working life.

I starting working in the ecclesiastical field in 2016 when I became bookkeeper for WCCYM followed shortly with bookkeeping for the Bishop Woodford Retreat House. Since then my work with church organisations and PCCs has grown alongside the secular arm of my business."

11. Thank Yous

A huge thank you for Erica for all of her hard work as Treasurer. EB thanked the various parish treasurers who had made her role easier. Thanks to Julia (JH), Nichola (NF), Hugh (HG) and Peter (PM) as they reach the end of their three-year terms. They are welcome to stand again. Whoever represents their villages needs to be approved by their APCMs. CR thanked all representatives for their contributions. AMi also thanked SN for her work.

12. AOB

The meeting closed with the grace at 8.20pm.